



OCI - RE-ISSUE / REPLACEMENT / PIO

FILLABLE CLIENT INTAKE | COMMON DOCUMENTS ONLY

Download, type your details and click the document boxes. Save a copy, then reopen it to check your entries. Complete official signatures and notarization separately where required.

Applicant full name

Date (DD/MM/YYYY)

Email

Phone

Application / VIGS reference (if available)

DOCUMENT PREPARATION

- ☐ Select the correct service: paid OCI re-issue, lost/damaged OCI replacement, PIO conversion or OCI renunciation.
- ☐ Printed application for the selected OCI service, with the required photograph and signature uploads.
- ☐ Current foreign passport and supporting copies required for your category.
- ☐ Existing OCI or PIO card and supporting copies, where available; retain details of a lost card.
- ☐ Police loss report, loss/damage declarations and prescribed affidavits, where applicable.
- ☐ Evidence of the personal-particular change or other reason for re-issue, where applicable.
- ☐ Current U.S. residential address proof and minor/parental documents where required.
- ☐ Official category-specific checklist, VFS application confirmation and fee receipt when generated.
- ☐ Check whether a free online OCI update is sufficient before choosing a paid card-reissue service.

Notes / missing documents (optional)

IMPORTANT - CHECK THE CURRENT OFFICIAL REQUIREMENTS

This is a VIGS preparation aid, not an official or complete submission checklist. Requirements vary by category, jurisdiction and current rules. VIGS, VFS or the authorities may request more documents. Typing here does not replace required official forms, uploads, signatures or notarization.

Official requirements and category-specific checklists: [open the source](#)

VIGS completes application forms using applicant-provided information and pays applicable VFS charges after receiving authorization and funds. Applicants remain responsible for reviewing, approving and signing required forms.

VIGS is a private assistance provider, not affiliated with or endorsed by VFS Global, the Government of India or any Indian Embassy or Consulate.